

# MINUTES

## Carbondale Park District

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE CARBONDALE PARK DISTRICT HELD MONDAY, MAY 14, 2018 AT 5:30 PM AT THE CARBONDALE CIVIC CENTER

**ROLL CALL:** Upon Roll Call, the following commissioners were Present: Coleman, Erickson, Flowers and Welch. Commissioner Absent: Hollister. Staff present: Childers, Day, Green, Keller, Lewis, and Legal Counsel, Mike Twomey. Staff Absent: Burns and Renfro. Guest Present: several presents.

**GENERAL ANNOUNCEMENTS:** none

**APPROVAL OF AGENDA:** It was then moved by Commissioner Erickson and seconded by Commissioner Coleman to approve the agenda as printed. Upon roll call, vote the following Commissioners voting aye: Coleman, Erickson, Welch and Flowers. Commissioner Absent: Hollister. President Flowers ordered the motion passed.

**ACTION TAKEN:** The Agenda was approved as printed.

**MARION VA CHECK PRESENTATION:** President Flowers and Golf Pro, Mike Day presented a check in the amount of \$1000 to the Marion VA Center.

**CITIZENS COMMENTS AND QUESTIONS:** Jane Adams of the Friends of the Carbondale Dog Park committee addressed the board regarding the future Dog Park. Mrs. Adams said the committee is ready to launch their campaign and is wanting to get the site plan and contract approved by the Board.

### **REPORTS OF PARK DISTRICT CITIZEN ADVISORY COMMITTEES AND DEPARTMENT REPORTS:**

**Administration and Finance Advisory Committee** - - Commissioner Flowers reported that the committee and discussed the 2017 Draft Audit and talk extensively about the condition of the Life Center building.

**Aquatic Center Advisory Committee** - - Commissioner Erickson reported that the committee meet and discussed the Midwest Pool contract and the grand opening of the Super Splash Park this month.

**Child Care Advisory Committee** - - The committee meet in March this report will be given along with the superintendent's reports.

**Golf Advisory Committee** - - This committee did not meet in April.

**Grounds, Facilities & Recreation Advisory Committee** - - The committee meet in March this report will be given during the Superintendent's reports.

**Treasurer's Report:** No Report.

**Directors Report:** No Report.

**Superintendent's Reports:**

**SUPERINTENDENT OF RECREATION:** Jane Childers, Rec Superintendent, reported on the Aquatic and Recreation revenue comparison for April. She also reported that 26 Lifeguards were certified through the Lifeguard Certification class in April and that the coed softball team has 8 teams. The summer brochure is out, last day of Parrish swim was May 7<sup>th</sup>, puppet parade was May 22<sup>nd</sup> and staff raised \$700 on concession at the Boat Regatta.

**DIRECTOR OF AWECC:** Debbie Keller reported that AWECC staff had attend an active shooter training with the Police Department on April 11<sup>th</sup>. The kitchen was inspected by the Health Department and they scored 100. The Childcare Advisory Committee had met with one parent in attendance. Interviews are now being held for a cook and part-time teachers.

**DIRECTOR OF KIDS KORNER:** Katy Burns, was absent but her report was included in packet.

**SUPERINTENDENT OF PARK MAINTENANCE:** Ed Robinson reported that the soccer season is over and Carbondale Jr. Sports is now in full swing and ball games are being played 3 days a week. Staff had met with Chief Grubbs and new signs has been ordered from the city to replace "Keep off Grass" signs at Attucks Park.

**SUPERINTENDENT OF GOLF MAINTENANCE:** Mike Green, reported that staff began aerification April 24<sup>th</sup> on the back 9 greens but had an issue with weather. The next day they were able to aerified the front 9 greens and the weather was perfect. Aerification was finished on April 26<sup>th</sup>. The irrigation system is now up and running.

**SUPERINTENDENT OF GOLF OPERATIONS:** Mike Day reported on Golf Operations revenue and rounds of golf for April. The majority of the revenue generated was from Season Pass Holders. Currently the course has a ad that is being ran in the Southern Illinoisan. Junior Golf and Hook a Kid on Golf applications has been received and there is 37 participates sign up with a waiting list of 8. Men/Women/Senior golf league play has began and is going quite well.

After all reports were given and all questions and asked and answered it was moved by Commissioner Welch and seconded by Commissioner Erickson to accept and place the reports on file. Upon roll call vote, the following Commissioner voted aye: Coleman, Erickson, Flowers, and Welch. Commissioners Absent: Hollister. President Flowers ordered the motion passed.

**ACTION TAKEN:** The superintendent's briefly highlighted their reports and board accepted the reports to be placed on file.

**CONSENT AGENDA:** It was then moved by Commissioner Erickson and seconded by Commissioner Welch to approve the consent agenda as presented. Upon roll call vote, the following Commissioner voted aye: Coleman, Erickson, Welch and Flowers. Commissioners Absent: Hollister. President Flowers ordered the motion passed.

**ACTION TAKEN:** The consent agenda was approved as presented.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

**DISCUSSION/APPROVAL OF 2017 AUDIT REPORT:** President Flowers briefly highlighted some of the major points of the Audit. After brief discussion it was moved by Commissioner Welch and seconded by Commissioner Erickson to approve the 2017 Audit Report as presented. Upon roll call vote, the following Commissioner voted aye: Coleman, Erickson, Welch and Flowers. Commissioners Absent: Hollister. President Flowers ordered the motion passed.

**ACTION TAKEN:** The 2017 Audit was approved and to be placed on file at the County Clerk Office.

**DISCUSSION/APPROVAL OF APPOINTMENTS TO THE ADMINISTRATION AND FINANCE ADVISORY COMMITTEE:** President Flowers said staff is recommending Michael Neill and Curtis Vaughn both of First Mid-Illinois Bank and Trust be appointed to the Administration & Finance Advisory Committee. It was moved by Commissioner Welch and seconded by Commissioner Coleman to appointment them to the committee. Upon roll call vote, the following Commissioners voting aye: Coleman, Erickson, Flowers and Welch. Commissioners Absent: Hollister. President Flowers ordered the motion passed.

**ACTION TAKEN:** The Board appointed Michael Neill and Curtis Vaughn to the Administration and Finance Advisory Committee.

**DISCUSSION/APPROVAL OF EASEMENT WITH GREEN EARTH:** President Flowers asked Ed Robinson, Park Superintendent to explain to the Board the location of this easement. After a brief discussion and all questions asked and answered it was moved by Commissioner Coleman and seconded by Commissioner Erickson to approve the easement with Green Earth. Upon roll call vote, the following Commissioners voting aye: Coleman, Erickson, Flowers and Welch. Commissioners Absent: Hollister. President Flowers ordered the motion passed.

**ACTION TAKEN:** The Board approved the Easement with Green Earth.

**UPDATE ON LIFE CENTER/CHILDCARE CENTER:** Ed Robinson explained that the Grounds committee had met on last month and discuss the Life Center. The committee discussed having a town meeting to get the input of the citizens.

**ACTION TAKEN:** No action required

**ITEMS FOR FUTURE AGENDAS:** Video Gaming License and Life Center/Childcare update.

**BOARD COMMENTS:** President Flowers announced that Commissioner Welch was chosen for the Distinguish Service Award from SIU on Saturday.

**ADJOURNMENT:** There being no further it was moved by Commissioner Welch and seconded by Commissioner Coleman to adjourn the meeting. Upon roll call, the following commissioners voted aye: Coleman, Erickson, Flowers and Welch. Commissioners Absent: Hollister. President Flowers ordered the motion passed. The meeting adjourned at 6:15 p.m.