

Inside the Lakeland Center
925 S. Giant City Rd. Carbondale

CO-WORKING & STUDY SPACE

Need a place to focus, get things done, or study in a productive environment? We've got you covered!

A SPACE FOR WORK, STUDY & MORE

Whether you're working remotely, studying for a test, meeting with a small group, or just need a quiet place to focus, the Lakeland Center offers a comfortable and welcoming space for our community.

PERFECT FOR:

- Remote workers & freelancers
- Students
- Small group projects
- Entrepreneurs & side hustlers
- Anyone needing a quiet place to get things done

Have a skill to share?

We're always looking for new instructors and program ideas! If you have a hobby, skill, or passion you'd like to teach or share with the community, we'd love to hear from you! Scan the QR code to tell us what you would like to teach!



FREE

WHAT'S AVAILABLE



FREE WI-FI

Stay connected and get your work done.



COMFORTABLE WORK SPACES

Seating available on a first-come, first-served basis.



PRINTING AVAILABLE

10 black & white pages a day



BASIC OFFICE SUPPLIES

Pens, staplers, and other essentials are available for your convenience.

FREE
to the
community!

No Reservation Required!

Questions?

We're here to help!
618-549-4222
925 S. Giant City Road
Carbondale, IL 62902



**Carbondale
Parks**

CARBONDALE PARK DISTRICT



Lakeland Center Co-Work Space | 925 S. Giant City Rd. Carbondale, IL 62902

Rules & Regulations

This shared space is intended to provide a comfortable, productive environment for community members to work, study, meet, and collaborate.

Hours & Availability

The Co-Work Space is available:

Monday–Thursday: 8:30 AM–5:00 PM

Friday: 8:30 AM–2:00 PM

Saturday & Sunday: Closed

Use of the Co-Work Space is first come, first served. Reservations are not required, and space is not guaranteed.

Availability may occasionally be limited due to Carbondale Park District programs, rentals, meetings, holidays, maintenance, or other facility needs.

General Use

- The Co-Work Space is available on a **first come, first served basis**.
- Please be respectful of others using the space.
- Keep conversations, phone calls, and virtual meetings at a reasonable volume.
- Headphones or earbuds should be used for music, videos, or other audio.
- Personal belongings should not block walkways, doors, or shared work areas.
- Please clean up your workspace before leaving.
- Furniture should remain in the designated Co-Work Space unless otherwise approved by Carbondale Park District staff.

Shared Space Courtesy

- Tables, chairs, outlets, and other shared amenities are available on a first come, first served basis.
- Please do not occupy more space than reasonably needed.
- Do not leave personal belongings unattended for extended periods.



- The Carbondale Park District is not responsible for lost, stolen, or damaged personal property.
- Use of the Co-Work Space does not guarantee privacy or exclusive use.

Food & Beverages

- Covered beverages and light snacks are permitted unless otherwise posted.
- Please clean up all food, drinks, containers, and trash.
- Users may be responsible for damage caused by spills or misuse of the space.

Internet & Technology

- Wi-Fi is provided as a convenience, and availability or speed cannot be guaranteed.
- Users are responsible for their own devices, chargers, and technology needs.
- Internet access may not be used for unlawful activity, harassment, accessing or displaying inappropriate material in shared areas, or any activity that interferes with facility operations or other users.

Meetings & Groups

- Small meetings are welcome when they do not disrupt other Co-Work Space users.
- Larger gatherings, organized classes, programs, sales presentations, or activities requiring dedicated space may require a room rental or prior approval.
- The Co-Work Space may not be reserved for exclusive use.

Conduct

The following are not permitted:

- Disruptive, threatening, abusive, discriminatory, or harassing behavior.
- Damage, misuse, or unauthorized removal of Carbondale Park District property.
- Smoking, vaping, or use of tobacco products inside the facility.
- Alcohol or illegal substances are not allowed.
- Soliciting, selling merchandise, or conducting commercial activities that interfere with regular facility use without prior approval.
- Any activity prohibited by law or Carbondale Park District policies.



Children & Guests

Children must be appropriately supervised by a parent, guardian, or responsible adult. The Co-Work Space is not a childcare area, and Carbondale Park District staff are not responsible for supervising children.

Staff Authority

Carbondale Park District staff reserve the right to address behavior that interferes with the safe and appropriate use of the facility. Individuals who fail to follow these rules may be asked to leave and may have future use of the Co-Work Space restricted.

Thank you for helping us keep the Lakeland Center Co-Work Space welcoming, clean, and productive for everyone.