

MINUTES

Carbondale Park District

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE CARBONDALE PARK DISTRICT HELD MONDAY, NOVEMBER 9, 2020 AT 5:30 PM VIA ZOOM ONLINE MEETING.

ROLL CALL: Upon Roll Call, the following Commissioners were present: Adams, Trimble, Flowers, Suarez, and Sergeev. Commissioners Absent: None. Staff present; Renfro, Montgomery, Anderson, Ashley, Burns, Melzer, and Legal Counsel, Mike Twomey. Staff Absent: None. Guests Present: Lee Fronabarger of the Districts Grounds Facilities & Recreation Committee was present.

APPROVAL OF AGENDA: Director Renfro informs the board that item C under new business needs to be taken off of the agenda, the supporting ordinance was omitted in error, the annexation ordinance will also need to be added to December's agenda under the consent agenda section for board approval. These items will be added to the December 14 meeting agenda. It was then moved by Commissioner Trimble and seconded by Commissioner Suarez to approve the agenda as amended. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, Suarez, and Sergeev. Commissioners Absent: None. President Flowers ordered the motion passed.

ACTION TAKEN: The Agenda was approved as amended.

GENERAL ANNOUNCEMENTS: Director Renfro announces that she has been contacted by the Kiwanis Club of Carbondale who invited the Park District to come to the unveiling of the new all inclusive playground at Turley Park on Monday, November 16th at 12:00 p.m. The Kids Korner children will also be in attendance.

CITIZENS COMMENTS AND QUESTIONS: None.

REPORTS OF PARK DISTRICT CITIZEN ADVISORY COMMITTEES AND DEPARTMENT REPORTS:

Administration and Finance Advisory Committee - - Commissioner Suarez shares her appreciation for all the good recommendations regarding the District's 2021 budget process, the committee meets again Monday, December 21st.

Child Care Advisory Committee - - Vice-President Sergeev reports that the Childcare Advisory Committee has not yet met they meet tomorrow, November 10.

Golf Advisory Committee - - Commissioner Adams reports that the committee has not met yet but will meet tomorrow November 10th.

Grounds, Facilities & Recreation Advisory Committee - - Commissioner Trimble reports that the Superintendents gave the committee reports regarding repair costs at the Life Center vs. the installation of a dome enclosure at the Super Splash Park.

Director's Report: Director Renfro reports that the reservoir at Evergreen park was closed Friday October 11 due to high levels of microcystin. The water was tested on Monday October 5 by the Illinois EPA. The results were 16.7 ppb, the guideline for recreational use is 8 ppb. The reservoir will be retested in 1 to 2 weeks. Lights Fantastic Committee has developed a plan to stage some holiday floats downtown. It does not seem feasible to host the parade this year. The 30-year celebration will be postponed until 2021. Donors and participants were notified through Carbondale Tourism. A few Floats will be displayed on Washington Street from December 5-7. Tree Lighting is scheduled for December 4th, at 5pm. The Cookie Walk and Scavenger Hunt is scheduled for December from 4-6. The window decorating contest is also scheduled for December 5th. The Julee Illner memorial pool was drained last month on the recommendation of the Illinois Department of Public Health. Election packets can be picked up at the Administrative Office of the Park District. There will be two seats open for election, those are currently held by Dr. Flowers and Ms. Suarez. There is correction on the instruction sheet for potential candidates, 46 signatures will be required to be placed on the ballot. The Administrative staff has been working closely with the Administration and Finance committee on cash flow projections. Staff is also working on the 2021 budget, the tax levy, and finalizing the October bond sale. The Rollover Bonds were also executed in October. To date \$500,000 worth of tax warrants have been issued. An additional \$50,000 is available from the lender should the District need to access these monies. The park District received a second tax payment in the amount of \$422,934.36. Michael Day retired from Hickory Ridge golf course on October 1, 2020. We wish him well and want to thank him for his 25 years of service with the Carbondale Park District. He has shared his love of golf with countless students, residents, and athletes. The Hickory Ridge Men's Association Veterans Day check will be presented Tuesday November 10 to the Marine Auxiliary League in the amount of \$3140.00. A tentative date for the playground dedication has been set for Monday November 16 at noon.

Superintendents' Reports: Due to number of items on this evening's agenda, Superintendents were asked to briefly summarize/highlight reports.

SUPERINTENDENT OF RECREATION: Report included in packet.

SUPERINTENDENT OF CHILDCARE: Report included in packet.

SUPERINTENDENT OF PARK MAINTENANCE: Report included in packet.

SUPERINTENDENT OF GOLF MAINTENANCE: Report included in packet.

SUPERINTENDENT OF GOLF OPERATIONS: No report this month. Position not filled at this time.

CONSENT AGENDA: It was moved by Commissioner Suarez and seconded by Commissioner Sergeev to approve the consent agenda as presented. Upon roll call vote the following Commissioner's voted aye: Adams, Trimble, Flowers, Suarez, and Sergeev. Commissioner's Absent: None. President Flowers ordered the motion passed.

ACTION TAKEN: Consent agenda was approved as presented.

UNFINISHED BUSINESS:

DISCUSSION/APPROVAL CARBONDALE PARK DISTRICT STRATEGIC PLANNING/PUBLIC ENGAGEMENT: Board and Staff were joined by John Washburn who facilitated the Districts Board/Staff Retreat on September 22nd. Commissioner's were provided with four different date/time options for the public meetings, after discussion Commissioner would like to provide a few alternative timeframes to accommodate any schedule. Director Renfro will coordinate with Mr. Washburn and send out a revised listing of dates/ times for these meetings.

DISCUSSION/APPROVAL FRIENDS OF CARBONDALE DOG PARKS CONSTRUCTION REQUEST: Director Renfro asks the District to be notified prior to any construction start date, and that all necessary safety precautions are taken upon ground-breaking. FCDP agrees that the Park District will be notified before any steps are taken. It was then moved by Commissioner Sergeev and seconded by Commissioner Suarez to approve Friends of Carbondale Dog Parks construction request. Upon roll call vote the following Commissioner's voted aye: Adams, Trimble, Flowers, Suarez, and Sergeev. President Flower ordered the motion passed.

ACTION TAKEN: Friends of Carbondale Dog Parks construction request approved.

DISCUSSION/REPAIRS AND MAINTENANCE OF THE JULIE ILLNER MEMORIAL POOL AND THE LIFE COMMUNITY CENTER: Superintendent Montgomery presents the Board with report regarding the current condition of the Life Community Center. Montgomery explains of issues with mold, plumbing, foundation, and roof repair. Interim Superintendent Ashley informs the Board that a mold inspection has been completed. They have been advised that no one should re-enter the building without an N95 mask or respirator, Ashley also shares renovation costs to fix the Life Center Building and pool as well as pricing for a possible dome enclosure over the Super Splash Park with a steel building beside it for gymnasium for fitness classes, programming, etc. The Board came

to consensus that all Life Center employees need to immediately be moved to another location within the District for the time being. Upon roll call vote the following Commissioner's voted aye: Adams, Trimble, Flowers, Suarez, Sergeev. President Flowers ordered the motion passed.

ACTION TAKEN: Staff to relocate from Life Community Center to another Park District location.

DISCUSSION/APPROVAL TERMINATION OF THE LEASE AT EVERGREEN PARK:

Director Renfro explains to the Board that staff recommends continuation of the lease at Evergreen Park, due to the District being co-signers on the DCEO grant award for Evergreen Park. This concern was addressed to the City Manager during the November Heads of Government meeting and expects additional correspondence coming from the city in the coming days. The Board thought it best to table this item in anticipation of correspondence from the City of Carbondale. This item will be discussed at the December 14th Board meeting.

ACTION TAKEN: Tabled in anticipation of additional correspondence from the City of Carbondale, item will be added to December 14th agenda.

DISCUSSION/CARBONDALE PARK DISTRICT'S 80TH BIRTHDAY: Director Renfro announces that there will be a tree planting ceremony scheduled for Wednesday, November 18th at 12:00p.m. Commissioner Adams suggests that since a lot of our planning during our 80th has been modified due to COVID-19 and state guidelines. Would like to see us make our 81st Birthday in 2021 packed with events throughout the year to make it the best celebration possible.

DISCUSSION/APPROVAL OF GOALS IN ADDRESSING THE QUESTION OF EXPLORATION OF MERGER: Commissioners decided to table this item and further discuss during the December 14th Board meeting.

ACTION TAKEN: Item will be further discussed during the December 14th Board meeting.

NEW BUSINESS:

DISCUSSION/APPROVAL OF TAX LEVY ORDINANCE 2021-02:

Commissioner's/Staff review proposed tax levy 2021-02. After a few questions were asked and answered it was moved by Commissioner Suarez and seconded by Commissioner Trimble to place tax levy 2021-02 on file for public inspection for 30 days.

ACTION TAKEN: Tax Levy 2021-02 to be placed on file for public inspection.

DISCUSSION/APPROVAL TO PLACE PROPOSED 2021 BUDGET ON DISPLAY FOR PUBLIC INSPECTION: Staff recommends approval to place 2021 budget on file for public inspection. After all questions were asked and answered, it was then moved by Commissioner Trimble and seconded by Commissioner Adams to place the 2021 budget on file for public inspection. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, Suarez, and Sergeev. President Flowers ordered the motion passed.

ACTION TAKEN: 2021 Budget was approved for public inspection.

ITEMS FOR FUTURE AGENDAS:

- 1. Strategic Planning**
- 2. Merger Discussion**
- 3. Annexation Ordinance**
- 4. Tax Abatement Ordinance**
- 5. Policy Manual**

BOARD COMMENTS: None.

ADJOURNMENT: There being no further business, it was moved by Commissioner Adams and seconded by Commissioner Trimble to adjourn the meeting. Upon roll call, the following Commissioners voted aye: Adams, Suarez, Trimble, Sergeev, and Flowers. Commissioners Absent: None. President Flowers ordered the motion passed. The meeting adjourned at 8:45 P.M.