MINUTES
Carbondale Park District

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE CARBONDALE PARK DISTRICT HELD MONDAY, JUNE 8, 2020 AT 5:30 PM VIA ZOOM ONLINE MEETING.

ROLL CALL: Upon Roll Call, the following Commissioners' were present: Adams, Trimble, Flowers, Suarez, and Sergeev. Commissioner Absent: None. Staff present; Renfro, Montgomery, Anderson, Melzer and Legal Counsel, Mike Twomey. Staff Absent: Childers, Burns, and Day excused from the May meeting. Guests Present: Some guests were present including Childcare Superintendent Burns.

APPROVAL OF AGENDA: Commissioner Adams would like to amend the printed agenda, to add an item D to new business allowing Commissioners' to discuss the relocation of the Turley Park playground equipment. It was then moved by Commissioner Adams and seconded by Commissioner Sergeev to approve the amended agenda. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, Suarez, and Sergeev. Commissioner Absent: None. President Flowers ordered the motion passed.

ACTION TAKEN: The Agenda was approved with amendment.

GENERAL ANNOUNCEMENTS: Commissioner Adams shares how great of a year it has been for birds informing meeting guests that Evergreen Park has over 197 different bird species and is considered a bird "hotspot" in our area. Director Renfro will relay this information to our web designer to add to the website for reference.

CITIZENS COMMENTS AND QUESTIONS: None.

REPORTS OF PARK DISTRICT CITIZEN ADVISORY COMMITTEES AND DEPARTMENT REPORTS:

Administration and Finance Advisory Committee - - Committee Chair Steve Schauwecker explains that the Committee has been working on modeling to identify the liquidity of the district and also explains that the Committee discussed how the timing of the tax payments the District receives from the county will be crucial in the coming months.

Child Care Advisory Committee - - Vice-President Sergeev reports that their last meeting was heavily attended. The Committee discussed the comfort level for parents with children returning to the center. The Committee also discussed how different the day-to-day activity will be once Kids Korner re-opens, it will be a lot different for the children and will not be what the Children remember because of the new regulations put in place.

Golf Advisory Committee - - Commissioner Adams reports that the committee discussed the auction of Crab Orchard Golf Course and the importance of inviting those members over to us as they look for a new home course to play. Other topics included golf course fee structure, women's association seniors are scheduled to resume play, and financials. Director Renfro also gave a revenue report with previous year comparison:

A few new specials offered at the golf course. A season pass- 7 months for the price of six and a special Sunday thru Tuesday- 18 hole with a cart for $27.00

League play began the week of June 1.

Golf May 2020 2 part time staff are covering the pro-shop.

Total revenue May 2020- $13,019		MAY 2019 $44,297
Tee sign	$1,000	
Passes	$3,337	
Fees	$9,708	
Carts	$1,509	
Driving R	$699.72	
Concessions	$79.00	
Beer	$234.84	

JUNE 2020: Total Revenue thru June 7- $17,876.00

Fees:	$11,165	JUNE 2019 $50,330
Carts:	$4,688	
Driving R	$1,088	
MERCH	$511.00	
Concessions	$283.00	

Grounds, Facilities & Recreation Advisory Committee - - Commissioner Trimble reports that the committee met but did not have a quorum so there was no new business discussed and no actionable items. Director Renfro also adds that a Zoom meeting was held last week with the fitness instructors. Recreation programs will begin next week: Pilates strength training and karate will begin the week of June 15. We remain concerned about the heat. One class will be offered at 7:30 am and one at 7pm. An additional course is also being considered, light aerobics. New swimming pool guidelines have also been released. After reviewing these, we will decide on what to offer.

Treasurer's Report: None.

Directors Report: Director Renfro reports that a Restore Illinois Fast Track Grant was submitted in partnership with the city of Carbondale. The grant would allow for 2 new restrooms and road paving at Evergreen Park. A second restore Illinois grant will be submitted for new amenities for the Super Splash Park: a birthday party pavilion, new water slide and a climbing wall. Area leaders are no longer holding conference calls on a weekly basis. Preliminary conversations with Jackson County indicate the first tax collection in 2020 will be delayed by 30 days and the second payment due sixty days later. Staff has had preliminary conversation with the First Southern Bank regarding additional Tax Anticipation Warrants. If distribution of the tax dollars is delayed by Jackson County, the bank would issue additional warrants. The District received an advertising grant from the Southern Illinoisan for $500.00, The monies are being used to promote Hickory Ridge golf course. Similarly, a grant has been submitted to Ameren to offset the costs of utilities at the LIFE Community Center. As of June 8 ,2020, $300,000 worth of Tax warrants have been issued. The Administrative staff has been working closely with the Administration and Finance committee on cash flow projections. The revised budget will be presented later tonight for your review.

Superintendents' Reports:

SUPERINTENDENT OF RECREATION: Included in Directors report.

SUPERINTENDENT OF CHILDCARE: Included in Directors report.

SUPERINTENDENT OF PARK MAINTENANCE: Superintendent Montgomery reports that Mowing of the parks and trash pickup are being completed routinely, as well as mowing in all parks. Caution tape is being replaced at playgrounds when needed. Mulch was applied to the Butterfly Garden at Turley Park for the season. Sump pumps are being checked regularly for proper operation at the Super Splash Park. Our Mechanic replaced bushings on the zero-turn mower and has also serviced all the other mowers.

SUPERINTENDENT OF GOLF MAINTENANCE: Superintendent Anderson reports that the course moved from phase 2 to 3 of the Restore Illinois Guidelines. The Most notable changes are, no note requirement for a golf cart, foursomes are permitted, practices facilities are open, pro-shop is open. Course Maintenance is still reducing touch points per state rules by keeping cupping areas raised and bunker rakes removed. Part-time staff are slowly working increased hours as course demands increase as well as play. Full-time staff at Course Maintenance are still following mandatory hour reductions that will amount to five full days for each full-time position from May 8 to June 8.

SUPERINTENDENT OF GOLF OPERATIONS: Included in Directors report.

CONSENT AGENDA: It was then moved by Commissioner Suarez and seconded by Commissioner Trimble to approve the consent agenda. Upon roll call vote, the following Commissioner voted aye: Adams, Trimble, Flowers, Sergeev and Suarez. Commissioners Absent: None. President Flowers ordered the motion passed.

ACTION TAKEN: The consent agenda was approved.

UNFINISHED BUSINESS:

DISCUSSION/APPROVAL 2019 AUDIT PRESENTATION BY ATLAS CPA'S. The Board was provided a copy of the 2019 audit during the May Board meeting. No audit questions were submitted for clarification. It was then moved by Commissioner Suarez and seconded by Commissioner Trimble to approve the 2019 Audit and place on file at the Jackson County Courthouse. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, Suarez, and Sergeev. Commissioners Absent: None. President Flowers ordered the motion passed.

ACTION TAKEN: 2019 Audit was approved and will be placed on file at the Jackson County Courthouse.

NEW BUSINESS:

DISCUSSION/APPROVAL2020 SUMMER SCHEDULE JULIE ILLNER MEMORIAL POOL, ALICE WRIGHT, & KIDS KORNER. After much discussion about each location it was then moved by Commissioner Trimble and seconded by Commissioner Suarez to approve the opening of the Life Community Center and Kids Korner on July 15th pending approval of IDPH and DCFS re-opening guidelines. Alice Wright's re-opening will be discussed at the July 13th Board meeting. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, Suarez, and Sergeev. Commissioners Absent: None. President Flowers ordered the motion passed.

ACTION TAKEN: Life Community Center and Kids Korner to re-open July 15th pending approval of IDPH and DCFS re-opening protocol. The opening of Alice Wright Early Childhood Development Center will be further discussed at the July 13th Board meeting.

DISCUSSION/APPROVAL 2020 BUDGET ADJUSTMENTS: After much discussion, Commissioners directed staff to make adjustments that were mentioned and bring this item back for approval at the next Administration & Finance Committee meeting for approval.

ACTION TAKEN: Staff will make discussed changes and bring this item back for approval at the next Administration & Finance Committee meeting.

DISCUSSION/APPROVAL MURPHY-WALL LOAN MODIFICATION AGREEMENT FOR GOLF CARS: Staff recommends approval of the loan modification agreement submitted by Murphy-Wall. After reviewing the loan modification agreement, it was moved by Commissioner Trimble and seconded by Commissioner Suarez to approve the loan modification agreement submitted by Murphy-Wall regarding the golf cars. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, Suarez, and Sergeev. President Flowers ordered the motion passed.

ACTION TAKEN: The loan modification agreement submitted by Murphy-Wall Bank regarding golf cars was approved.

DISCUSSION/APPROVAL EMPLOYEE HEALTH INSURANCE RENEWAL: Staff recommends approval of renewal option 1-POS 2500C 20 RX230. A summary of health insurance options was provided to Commissioners for review. It was then moved by Commissioner Trimble and seconded by Commissioner Suarez to approve Option 1 of the health insurance renewal options. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, Suarez, and Sergeev. President Flowers ordered the motion passed.

ACTION TAKEN: Option 1 of the 2020 employee health insurance renewal was approved.

DISCUSSION/APPROVAL FRIENDS OF CARBONDALE DOG PARKS PLAN FOR NAMING RIGHTS: A copy of said plan was provided for review in the board packet. After some details were clarified and questions were answered, it was then moved by Commissioner Sergeev and seconded by Commissioner Suarez to approve Friends of Carbondale Dog Parks Plan for naming rights/levels. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, Suarez, Sergeev. Commissioners Absent: None. President Flowers ordered the motion passed.

ACTION TAKEN: Friends of Carbondale Dog Parks plan for naming rights was approved.

ITEMS FOR FUTURE AGENDAS:

1. **Strategic Planning**
2. **Asaturian-Eaton & Associates Contract**
3. **Policy Manual**
4. **Discussion Alice Wright Re-open Date.**

BOARD COMMENTS: Commissioner Suarez expresses our need to be at the forefront of an effort to unite our community in these difficult times. Also shares that we need to ramp up awareness because the Park District is turning 80 this year!

ADJOURNMENT: There being no further business it was moved by Commissioner Trimble and seconded by Commissioner Suarez to adjourn the meeting. Upon roll call, the following commissioners voted aye: Adams, Suarez, Trimble, Sergeev, and Flowers. Commissioners Absent: None. President Flowers ordered the motion passed. The meeting adjourned at 8:35 p.m.