

# **AGENDA**

Carbondale Park District

Monday, June 14, 2021

5:30 p.m.

## **VIA ZOOM ONLINE MEETING**

<https://zoom.us/j/9031181650>

**PASSWORD-1650**

**MEETING ID- 903 118 1650**

- I. ROLL CALL
- II. APPROVAL OF AGENDA
- III. GENERAL ANNOUNCEMENTS
- IV. CITIZENS COMMENTS AND QUESTIONS - - If you wish to address the Board on a matter not covered by the printed AGENDA, please raise your hand and the President will recognize you.
- V. DIRECTOR'S REPORT AND DEPARTMENTAL REPORTS
  - A. Superintendents' Report
- VI. CONSENT AGENDA
  - A. Approval of Minutes of Regular Meeting Monday of April 12.
  - B. Approval of Claims List 21-4.
  - C. Other Business
    - 1. Communications
    - 2. For Your Information
    - 3. Newspaper Articles
- VII. UNFINISHED BUSINESS
  - A. Discussion/Approval New Policy Regarding Personnel Leave Donation
- VIII. NEW BUSINESS
  - A. Discussion/Approval Board Commissioner Advisory Committee Assignments.
- IX. REPORT OF PARK DISTRICT CITIZEN ADVISORY COMMITTEES
  - A. Administration & Finance Advisory Committee - - Steve Schauwecker, Chair.  
Carmen Suarez, Commissioner.

- B. Child Care Advisory Committee - -Meetings to resume in August- -Jessica Sergeev, Commissioner.
- C. Golf Advisory Committee - - Chuck Vaught, Chair; Jane Adams, Commissioner.
- D. Grounds, Facilities & Recreation Advisory Committee - - Kirsten Trimble, Commissioner.

X. BOARD COMMENTS

XI. EXECUTIVE SESSION

XII. CONSIDERATION TO RECONVENE TO PUBLIC SESSION OF BOARD MEETING

XIII. ADJOURNMENT

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The next regularly scheduled meeting of the Board of Park Commissioner will be held:

**Monday, July 12, 2021**

Carbondale Park District's

Board of Commissioners

**VIA ZOOM ONLINE MEETING**

**<https://zoom.us/j/9031181650>**

**PASSWORD-1650**

**MEETING ID- 903 118 1650**

**5:30**

# CARBONDALE PARK DISTRICT

## REQUEST FOR BOARD ACTION

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### SUMMARY OF REQUESTED ACTION

#### AGENDA ITEM I - - ROLL CALL

Commissioners Present:

Staff Present:

Adams \_\_\_\_\_

Burns \_\_\_\_\_

Trimble \_\_\_\_\_

Anderson \_\_\_\_\_

Flowers \_\_\_\_\_

Melzer \_\_\_\_\_

Sergeev \_\_\_\_\_

Montgomery \_\_\_\_\_

Suarez \_\_\_\_\_

Hoesman \_\_\_\_\_

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#### BOARD ACTION:

Motion By: \_\_\_\_\_ 2<sup>nd</sup> By: \_\_\_\_\_

#### ROLL CALL:

Adams \_\_\_\_\_

Flowers \_\_\_\_\_

Trimble \_\_\_\_\_

Sergeev \_\_\_\_\_

Suarez \_\_\_\_\_

# **CARBONDALE PARK DISTRICT**

## **REQUEST FOR BOARD ACTION**

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### **SUMMARY OF REQUESTED ACTION**

### **AGENDA ITEM II—APPROVAL OF AGENDA**

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#### **BOARD ACTION:**

Motion By: \_\_\_\_\_ 2<sup>nd</sup> By: \_\_\_\_\_

#### **ROLL CALL:**

Adams \_\_\_\_\_ Flowers \_\_\_\_\_ Trimble \_\_\_\_\_

Sergeev \_\_\_\_\_ Suarez \_\_\_\_\_

# CARBONDALE PARK DISTRICT

## REQUEST FOR BOARD ACTION

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### SUMMARY OF REQUESTED ACTION

### AGENDA ITEM III - - GENERAL ANNOUNCEMENTS

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#### BOARD ACTION:

Motion By: \_\_\_\_\_ 2<sup>nd</sup> By: \_\_\_\_\_

#### ROLL CALL:

Adams \_\_\_\_\_ Flowers \_\_\_\_\_ Trimble \_\_\_\_\_

Sergeev \_\_\_\_\_ Suarez \_\_\_\_\_

# CARBONDALE PARK DISTRICT

## REQUEST FOR BOARD ACTION

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### SUMMARY OF REQUESTED ACTION

## AGENDA ITEM IV - - CITIZENS COMMENTS AND QUESTIONS

If you wish to address the Board on a matter not covered by the printed AGENDA, please raise your hand and the President will recognize you

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### BOARD ACTION:

Motion By:\_\_\_\_\_ 2<sup>nd</sup> By:\_\_\_\_\_

### ROLL CALL:

Adams\_\_\_\_\_ Flowers\_\_\_\_\_ Trimble\_\_\_\_\_

Sergeev\_\_\_\_\_ Suarez\_\_\_\_\_

# **CARBONDALE PARK DISTRICT**

## **REQUEST FOR BOARD ACTION**

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### **SUMMARY OF REQUESTED ACTION**

#### **AGENDA ITEM V- - REPORT OF DEPARTMENTAL HEADS**

A. Superintendents' Report

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#### **BOARD ACTION:**

Motion By:\_\_\_\_\_ 2<sup>nd</sup> By:\_\_\_\_\_

#### **ROLL CALL:**

Adams\_\_\_\_\_ Flowers\_\_\_\_\_ Trimble\_\_\_\_\_

Sergeev\_\_\_\_\_ Suarez\_\_\_\_\_

## **Kids Korner**

### **School Year Enrollment/ Full Remote Learning: 13**

#### **March 2021**

##### **March 8<sup>th</sup>-12<sup>th</sup>-Spring Break:**

- Monday-Golfing at Hickory Ridge. The children absolutely loved riding in the golf carts and practicing their swings. Thank you to the golf crew for getting that together for us.
- Tuesday-Bowling at SI Bowl.
- Wednesday-Rolling Oak Alpaca Farms in Makanda.
- Thursday-Fish Tales in Herrin. The children were able to paint a ceramic piece which was then fired and returned. Then we went to Herrin park to play at their playgrounds.
- Friday-Project Human X. The children painted on canvas in a black lighted environment. It was a blast!

##### **March 15<sup>th</sup>-Children returned to the hybrid learning schedule:**

- Hours of Operation changed to:
  - M,T,Th,F-12:-00PM-6:00PM
  - Wednesdays (full remote learning days) 7:30AM-6:00PM

**March 16<sup>th</sup>**-Katy Burns attended a webinar for the Childcare Restoration Grant. Fortunately, we received 3 more months of funding for January, February and March (80% of what we received in the first round).

##### **March 19<sup>th</sup>**-Had a meeting with the U of I Extension about our "Growing Together Illinois Garden Project"

- Kids Korner will be partnering with the U of I Extension to grow food for the Good Samaritan house here in Carbondale.
- The children will also be able to grow foods for our garden and cooking club.

**March 25<sup>th</sup>**-Katy Burns met with the For Kids' Sake group to partner together on a summer project for the For Kids' Sake art show. We are attempting to get a grant from the Carbondale Community Arts (CCA) to provide art workshops that will be held at different locations including some of the Carbondale Park District parks.

## Golf Course Superintendents Report

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- Kids Golf Foundation, July 12<sup>th</sup>.
- Landscaping at entrance and #17.
- Irrigation Repairs.
- RAINFALL.
- Outings
- Hickory Lodge hours.

|         | May 2019    | May 2021    |  |  |
|---------|-------------|-------------|--|--|
| Rounds  | 1306        | 1632        |  |  |
| Revenue | \$44,316.68 | \$43,028.36 |  |  |

## Superintendent Report

Board Meeting

Park Operations

May 2021

**Super Splash Park**      The crew manually vacuumed the competition pool and the lazy river. A new deepfreeze was installed in the concession area. Eric designed and installed a corral out of pvc pipe to store the inner tubes by the lazy river.

**Kids Korner**              Eric replaced the hot water heater in the building.

**Evergreen**                The Restroom at the playground area was clogged and the crew had to router out the sewer line.

**Superblock**              The USSSA May Madness Baseball Tournament was held May 15<sup>th</sup> through May 16<sup>th</sup>. Number 1, 4, and the Boys Carbondale Middle School fields were used for play.

The SIFC Force 3v3 Soccer Tournament was held at the Superblock fields on May 29.

Carbondale Jr Sports ball had games and there were a few rain outs due to weather conditions.

Trash has been routinely picked up at the parks.

May 2021

## Board Report

### Superintendent of Recreation

- Continuation of in-person programming to include Land-Based fitness, Archery, Karate, and Ju-Jitsu
- Over \$21,800 in revenue was acquired from program fees, facility rentals, and Super Splash Park Passes
- Hired two new full-time recreation staff
- Planning for additional summer programming and fall programming is underway. We are hopeful to add programs such as play days in the park, family fitness opportunities, and outdoor family movie nights

### Learning Tree

- Pre-k Learn and Play ended May 12, and Summer Daze mini camps began May 17th with “Nature Explorers”. 7 children were enrolled, and students participated in Nature themed adventures and crafts. “Sports Stars” began May 24th with 9 children enrolled. Children played sports such as Soccer, T-Ball, Zumba, and Yoga using Park district facilities. The month concluded with “Music Camp” with 19 children enrolled. The highlight for the students was the “drum circle”, where each child had their own 5-gallon bucket drum to play with drumsticks. Buckets were provided by the maintenance department.
- Children at the learning tree also planted, and have been maintaining, a flower garden in front of The Life Community Center.
- Staff set up a table at Unity Point’s preschool family day on May 20th to promote the CPKD programs for young children.
- May was “Explore Your Community” month on our YouTube channel, with videos highlighting the Carbondale Public Library, the story hike at Oakland Nature Preserve, Campus Lake, and The Super Splash Park.

### Aquatics

- We have hired a new Aquatics and Athletics Coordinator – Kassi Jones
- Super Splash Park summer schedules are complete to include aquatics fitness classes, learn to swim classes, and open lap swimming times
- We have begun renting the “Party Pad” for birthday parties and other celebrations
- Super Splash Park rules and regulations were reconfigured to consider COVID guidelines
- 84 kids have signed up for the Cyclones Swim Team for the 2021 season
- We opened the Super Splash Park on 5/31/21
- We’ve done two television interviews, to date, to advertise for our summer season

### Recreation

- We have hired a new Recreation and Outreach Coordinator – Michelle Soto
- Our summer camp season has begun with nearly all the weeks full to capacity
- We have been able to award \$4000 dollars in scholarships to help pay for camp with tremendous gratitude to a private donor
- We developed new camper information forms and behavior code for camp kids

# **CARBONDALE PARK DISTRICT**

## **REQUEST FOR BOARD ACTION**

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### **SUMMARY OF REQUESTED ACTION**

#### **AGENDA ITEM VI - - CONSENT AGENDA**

- A. Approval of Regular Meeting Minutes of May 10, 2021
- B. Approval of Claims List 21-4 April 21' totaling \$116,452.71
- C. Other Business
  - 1. Communications
  - 2. For Your Information
  - 3. Newspaper Articles

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#### **BOARD ACTION:**

Motion By: \_\_\_\_\_ 2<sup>nd</sup> By: \_\_\_\_\_

#### **ROLL CALL:**

Adams \_\_\_\_\_ Flowers \_\_\_\_\_ Trimble \_\_\_\_\_

Sergeev \_\_\_\_\_ Suarez \_\_\_\_\_

# **MINUTES**

## **Carbondale Park District**

MINUTES OF THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE CARBONDALE PARK DISTRICT HELD MONDAY, MAY 10, 2021 AT 5:30 PM VIA ZOOM ONLINE MEETING.

**ROLL CALL:** Upon Roll Call, the following Commissioners were present: Adams, Trimble, Flowers, and Sergeev. Commissioners Absent: Suarez. Staff present; Renfro, Montgomery, Anderson, Burns, Melzer, Webster, Ashley, and Legal Counsel, Mike Twomey. Staff Absent: None. Guests Present: Some guests were present including Karla Byrk of Atlas CPA's, Ian Reinhart and Paul Melzer of Country Financial, Tracy Fenton, Sean Henry, Dorcy Prosser District exercise instructor, and Lee Fronaberger from the Districts Grounds, Facilities & Recreation Committee.

**APPROVAL OF AGENDA:** It was moved by Commissioner Adams and seconded by Commissioner Trimble to amend item G under new business discussing chapters 1 & 2 of the policy manual instead of 1 & 6. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, and Sergeev. Commissioners Absent: Suarez. District Counsel Mr. Twomey states that chapter 2 can be discussed but not approved this evening as that chapter was not on the original agenda. President Flowers ordered the motion passed.

**ACTION TAKEN:** The agenda was approved with amendment.

**GENERAL ANNOUNCEMENTS:** Commissioner Adams announces that John A. Logan Construction has begun work on the concrete pad and sidewalks over at the future site of the Carbondale Dog Park and adds that fencing will be installed upon completion of the concrete pads. Director Renfro asks Commissioner Adams for a construction schedule or guidelines be given to the District.

**CITIZENS COMMENTS AND QUESTIONS:** None.

### **REPORT OF PARK DISTRICT DIRECTOR AND DEPARTMENTAL HEADS:**

**Director's Report:** Director Renfro shares that she is looking forward to retirement but has cherished her time at the District.

### **Superintendents' Reports:**

**SUPERINTENDENT OF RECREATION:** Recreation Superintendent Niki Hoesman reports:

- Continuation of in-person programming to include Archery, Karate, and Ju-Jitsu

- Completion of the weekend soccer clinics with 34 registrants, attending weekly
- Over \$17,400 in revenue was acquired from program fees, facility rentals, and Super Splash Park Passes
- Promotion of Summer Camp programs
- Hiring for summer staff and building attendants

### **Learning Tree-**

"Pre-K Learn and Play" began on April 14 and will run through May 11. There are currently 5 children enrolled.

In-person programming will continue in May, with "Summer Daze mini camps", which will begin on May 17. This program will be a miniature version of our popular Summer Daze camps, for children ages 3-5. It will run M-F from 9-11 and focus on a new and exciting theme each week. Themes will include "Tiny Chefs", "Sports Stars", "Nature Explorers", and many more.

Virtual programming continued with videos including Earth Day and Easter egg crafts, a tour of Oakdale Park, and birding with special guest Laurel Toussaint at Evergreen Park. Take and Make seed kits were a success, and a Mother's Day card was recently included in the kit for children to make.

Staff and children enrolled in "Pre-K Learn and play" are working on a flower garden in front of the Life Community Center

Staff participated in the talk show "Talk of the Town" on WDBX on April 12 to promote The Learning Tree and other Park District programs.

### **Aquatics-**

- Hiring for a new coordinator is underway
- Super Splash Park schedules are nearly completed with the addition of Adult Learn to Swim Classes and fitness classes
- Private events are being scheduled with Carbondale area schools; the first rental is on 5/5/21
- Super Splash Park rules and regulations are being reconfigured to consider COVID guidelines
- 57 kids have signed up for the Cyclones Swim Team for the 2021 season
- Staff are in the process of hiring lifeguards and aquatics fitness instructors for the summer season

**SUPERINTENDENT OF CHILDCARE:** Superintendent Burns reports:

### **Kids Korner-**

**April 2<sup>nd</sup>**- Full Day at Kids Korner. No school for District 95

**April 5<sup>th</sup>**-Full Day at Kids Korner. No school for District 95.

**April 5<sup>th</sup>**-Childcare Advisory Meeting @ 6:00pm.

**April 22<sup>nd</sup>**-Garden workday.

- New garden beds.
- Added mulch to the gardens.
- Planted some vegetables.

**SUPERINTENDENT OF PARK MAINTENANCE:** Superintendent Montgomery shares:

**Super Splash Park**-The leisure river and the competition pool were caulked. The sumps were cleaned out in both the leisure river and the competition pool. All pumps were bumped to insure operation. The three LED lights in the river that were not operational were removed and the wires were snaked into the underground conduit and the lights installed. Loose paint in the pool was removed and paint touch ups were applied. All broken concrete deck was repaired. The building was pressure washed as well as areas of the deck. The pool was filled up on the 26<sup>th</sup> with help from the Carbondale Fire Department. Two transformers and contacts were changed in the electrical boxes in the pump room.

**Kids Korner**-The Crew unclogged the kitchen drain going into the grease trap.

**Evergreen**-JC field was prepared for the first COED play.

**Superblock**-Jr. Sports ball began on the 26<sup>th</sup>. They played that day but rainouts on 28<sup>th</sup> and 30<sup>th</sup>.

Trash has been routinely picked up at the parks.

**SUPERINTENDENT OF GOLF MAINTENANCE/OPERATIONS:** Superintendent Anderson reports:

- Kids Golf Foundation, July 12<sup>th</sup>
- RPZ inspection and reactivation of spray containment facility
- Aerification on April 26<sup>th</sup> & 27<sup>th</sup>
- Facebook Advertisement for May 1st
- Hickory Lodge hours
  - **April Rounds '21**-1418                      **April Rounds '19**-1259
  - **April Revenue '21**-42,960.88              **April Revenue '19**-41,902.62

**CONSENT AGENDA:** It was moved by Commissioner Trimble and seconded by Commissioner Adams to approve the consent agenda as presented. Upon roll call vote

the following Commissioners voted aye: Adams, Trimble, Flowers, and Sergeev. Commissioner's Absent: Suarez President Flowers ordered the motion passed.

**ACTION TAKEN: Consent agenda was approved as presented.**

**UNFINISHED BUSINESS:**

**DISCUSSION/APPROVAL KIDS KORNER LEASE:** Staff recommends approval of the proposed lease received by the City of Carbondale. Commissioners review lease and also expresses the City's willingness to work together on this. It was then moved by Commissioner Adams and seconded by Commissioner Trimble to approve the proposed Kids Korner lease as presented. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, Sergeev. Commissioner's Absent: Suarez. President Flowers ordered the motion passed.

**ACTION TAKEN: Kids Korner lease was approved as presented.**

**NEW BUSINESS:**

**DISCUSSION/APPROVAL 2020 AUDIT:** The Districts 2020 Audit was presented by Karla Byrk of Atlas CPA's, after all questions were asked and answered it was moved by Commissioner Trimble and seconded by Commissioner Sergeev to approve the 2020 audit. Upon roll call vote, the following Commissioners voted aye: Adams, Trimble, Flowers, Sergeev. Commissioners Absent: Suarez. President Flowers ordered the motion passed.

**ACTION TAKEN: Carbondale Park District 2020 Audit was approved as presented.**

**DISCUSSION/APPROVAL EMPLOYEE HEALTH INSURANCE:** Renewal options were presented to the Board by Mark Kelly of Sheffer Insurance (not in attendance), and also Ian Reinhart and Paul Melzer of Country Financial. Paul Melzer of Country Financial informs the board that his recommendation for the District would be to remain and renew the current Health Alliance plan 2500C20Rx. The paperwork provided included your health alliance renewal rates (option recommended), and additional quotes from BCBS and United Healthcare. Country Financial explains that the decision to be with the health alliance plan would be who your service provider is, Sheffer Insurance or Country Financial. If the Board so chooses they can either transfer management of the health alliance plan to Country Financial by signing what is called a broker of record change form making them the service provider or the Board may chose to stay with the current agency if the District is satisfied with the service being offered. After all questions were asked and answered, it was moved by Commissioner Trimble and seconded by Commissioner Sergeev to approve the renewal of the health alliance plan including the transfer of service

from Sheffer Insurance to Country Financial. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, and Sergeev. Commissioners Absent: Suarez. President Flowers ordered the motion passed.

**ACTION TAKEN: Health Alliance renewal plan approved with transfer of service provider to Country Financial.**

**DISCUSSION/APPROVAL OF BUDGET LINE ITEMS GOLF OPERATIONS:** Staff explains that in an effort to accurately track costs and revenues at the golf course kitchen staff would like to separate kitchen revenue, supplies, and personnel separately from concession items. It was then moved by Commissioner Adams and seconded by Commissioner Sergeev to approve the addition of new budget line items for golf operations. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, Sergeev. Commissioners Absent: Suarez. President Flowers ordered the motion passed.

**ACTION TAKEN: Addition of budget line items approved.**

**DISCUSSION/APPROVAL CONCEPTUAL PLANS FOR DOG WASH:** Commissioner Suarez arrives at 6:45. Board Commissioners and staff are joined by Tracy Fenton who presents and shows dimensions and specifications of the proposed pet wash. Commissioners ask many questions and inquire about water/sewer usage monthly, maintenance of the units, and hours of operation. Director Renfro clarifies that it is the concept only that is being presented and that a formal proposal would need to be presented to the District for approval before the project could proceed. It was then moved by Commissioner Adams and seconded by Commissioner Trimble to approve the conceptual plans for a dog wash at the future site of the Friends of Carbondale Dog Park. Upon roll call the following Commissioner voted aye: Adams, Trimble, Flowers, Suarez, and Sergeev. Commissioners Absent: None. President Flowers orders the motion passed.

**ACTION TAKEN: Conceptual plans for dog wash approved.**

**DISCUSSION/APPROVAL EASEMENT REQUEST CITY OF CARBONDALE:** Commissioners and staff are joined by Sean Henry of City of Carbondale Public Works in case there are any questions about the easement. After a few questions were asked, it was moved by Commissioner Trimble and seconded by Commissioner Suarez to approve said easement. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, Suarez, and Sergeev. Commissioners Absent: None. President Flowers ordered the motion passed.

**ACTION TAKEN: Easement request approved.**

**DISCUSSION/APPROVAL NEW POLICY REGARDING PERSONNEL LEAVE DONATION:** Staff recommends approval of the personnel leave policy. Commissioners

review the proposed policy, ask that staff strike the last line of the policy, the policy implemented will be specific to an individual need that arises and not be implemented as a personal time "pool". Commissioner also ask for Administration as well as District Counsel review the policy for approval before final Board approval. It was then moved by Commissioner Suarez and seconded by Commissioner Trimble to approve the personnel leave donation policy in concept and sent back for Board approval in June after being reviewed by Counsel and Administration & Finance Committee. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, Suarez, and Sergeev. Commissioners Absent: None. President Flowers ordered the motion passed.

**ACTION TAKEN: Personnel leave policy was approved conceptually, will be reviewed by District Counsel & Administration & Finance Committee. Item to be placed on the June Board meeting agenda for final approval.**

**DISCUSSION/APPROVAL POLICY MANUAL CHAPTERS 1 & 2:** As stated earlier in the meeting, chapter 2 of the manual will not be available for Commissioner approval. Commissioner Adams informs the Board that the new mission, vision, and goals was inserted in the beginning of the manual. Commissioners decide it most productive to approve manual chapters in sequential order. President Flowers suggests that the Administration & Finance Committee be sent Chapter 6 for review. Commissioners also ask District Counsel to review the policy manual section regarding communicable diseases for update. It was then moved by Commissioner Sergeev and seconded by Commissioner Trimble to approve Chapter 1 of the Policy Manual. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, Suarez, and Sergeev. Commissioners Absent: None. President Flowers orders the motion passed.

**ACTION TAKEN: Chapter 1 Policy Manual changes approved.**

**OATH OF OFFICE NEWLY ELECTED COMMISSIONERS:** President Flowers and Commissioner Suarez each read their oath of office.

**DISCUSSION/APPROVAL ELECTION/APPOINTMENT OF BOARD OFFICERS:**  
President Flowers proposes the following Board Officer appointments:

President- Jessica Sergeev  
Vice-President- Carl Flowers  
Treasurer- Carmen Suarez  
Commissioner- Jane Adams  
Commissioner- Kirsten Trimble  
Secretary- Trey Anderson

Advisory Committee Appointments to be placed on June Board meeting agenda.

It was then moved by Commissioner Sergeev and seconded by Commissioner Trimble to approve the appointment of said Board Officers as proposed. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, Suarez, and Sergeev. Commissioners Absent: None. President Flowers orders the motion passed.

**ACTION TAKEN: Proposed Board Officer appointments approved.**

**REPORTS OF PARK DISTRICT CITIZEN ADVISORY COMMITTEES:**

**Administration and Finance Advisory Committee** - - Director Renfro informs the Board that the committee discussed current cashflow projections, Tax Anticipation Warrants, and tax receipts to date.

**Child Care Advisory Committee** - - Vice-President Sergeev reports that there were 2 parents at the meeting this month. The Committee discussed the garden, summer camps, parent meetings, field trips, Kids Korner lease, and possible grants for mechanical systems.

**Golf Advisory Committee**- - Commissioner Adams shares that the committee discussed front entrance landscaping, kids golf foundation, and the HRGC Capital Development Fund.

**Grounds, Facilities & Recreation Advisory Committee** - - Commissioner Trimble shares that the committee had no quorum at the meeting however the members in attendance discussed the proposed dog wash and went over summer plans.

It was then moved by Commissioner Adams and seconded by Commissioner Trimble to approve the advisory committee reports as presented. Upon roll call vote the following Commissioners voted aye: Adams, Trimble, Flowers, Suarez, and Sergeev. President Flowers ordered the motion passed.

**BOARD COMMENTS:** Commissioners agree to a letter of support for FCDP Project. Commissioner Suarez presents a plaque from the Board to Director Renfro to thank her for her years of service to the District and also tells everyone to come on out to Director Renfro's farewell party at Hickory Ridge Golf Course pavilion Friday May 14<sup>th</sup> from 4-7.

**ADJOURNMENT:** There being no further business, it was moved by Commissioner Trimble and seconded by Commissioner Adams to adjourn the meeting. Upon roll call, the following Commissioners voted aye: Adams, Trimble, Suarez, Sergeev, and Flowers. Commissioners Absent: None. President Flowers ordered the motion passed. The meeting adjourned at 8:37 P.M.

**CARBONDALE PARK DISTRICT  
CLAIMS LIST 21-4  
APRIL '21**

**ADMINISTRATION**

|                                         |                           |                |                     |
|-----------------------------------------|---------------------------|----------------|---------------------|
| AMEREN                                  | Electric Utilities        | ADMINISTRATION | 203.85              |
| AMEREN                                  | Gas Utilities             | ADMINISTRATION | 384.22              |
| B & J Computers Inc                     | Contractor Fees           | ADMINISTRATION | 105.00              |
| Barrett Twomey Broom Hughes & Hoke LLP  | Legal and Accounting Fees | ADMINISTRATION | 2,988.00            |
| Carbondale Water & Sewer                | Water Utilities           | ADMINISTRATION | 36.36               |
| Card Service Center                     | Dues and Subscriptions    | ADMINISTRATION | 38.23               |
| Card Services                           | Office Equipment          | ADMINISTRATION | 441.78              |
| Clearwave                               | Fax/Modem                 | ADMINISTRATION | 299.00              |
| Clearwave                               | Telephone Expense         | ADMINISTRATION | 44.14               |
| DE LAGE LANDEN FINANCIAL SERVICES, INC. | Leases                    | ADMINISTRATION | 45.71               |
| Frontier                                | Telephone Expense         | ADMINISTRATION | 49.09               |
| Morgan & Guthman, LLC                   | Legal and Accounting Fees | ADMINISTRATION | 700.00              |
| Murdale Ace Hardware                    | Misc Supplies             | ADMINISTRATION | 6.54                |
| PITNEY BOWES                            | Leases                    | ADMINISTRATION | 81.93               |
| Powernet                                | Telephone Expense         | ADMINISTRATION | 28.67               |
| Sam's Mastercard                        | Interest                  | ADMINISTRATION | 23.17               |
| STILES OFFICE SOLUTIONS, INC            | Contractor Fees           | ADMINISTRATION | 83.16               |
| Terminix International                  | Maintenance Contracts     | ADMINISTRATION | 69.00               |
| Wages & Benefits                        | April                     | ADMINISTRATION | 14,168.62           |
|                                         |                           |                | <b>\$ 19,796.47</b> |

**ATHLETIC FIELD MAINTENANCE**

|                              |                              |                               |        |
|------------------------------|------------------------------|-------------------------------|--------|
| AMEREN                       | Electric Utilities           | ATHLETIC FIELD<br>MAINTENANCE | 627.47 |
| Cape Electrical Supply       | Building Repairs/Maintenance | ATHLETIC FIELD<br>MAINTENANCE | 270.00 |
| Carbondale Water & Sewer     | Water Utilities              | ATHLETIC FIELD<br>MAINTENANCE | 50.84  |
| Card Service Center          | Equipment Parts/Repairs      | ATHLETIC FIELD<br>MAINTENANCE | 56.82  |
| Coleman Lawn Equipment       | Equipment Replacement        | ATHLETIC FIELD<br>MAINTENANCE | 577.48 |
| Coleman Lawn Equipment       | Fuel/Lubricants              | ATHLETIC FIELD<br>MAINTENANCE | 21.90  |
| EZ Rental                    | Rentals                      | ATHLETIC FIELD<br>MAINTENANCE | 30.00  |
| Hines Oil Company, Inc.      | Fuel/Lubricants              | ATHLETIC FIELD<br>MAINTENANCE | 447.43 |
| Murdale Ace Hardware         | Shop Supplies/Small Tools    | ATHLETIC FIELD<br>MAINTENANCE | 51.33  |
| RURAL KING                   | Equipment Parts/Repairs      | ATHLETIC FIELD<br>MAINTENANCE | 23.11  |
| RURAL KING                   | Landscaping Supplies         | ATHLETIC FIELD<br>MAINTENANCE | 19.50  |
| RURAL KING                   | Shop Supplies/Small Tools    | ATHLETIC FIELD<br>MAINTENANCE | 5.90   |
| South Highway Water District | Water Utilities              | ATHLETIC FIELD<br>MAINTENANCE | 44.50  |

**CARBONDALE PARK DISTRICT  
CLAIMS LIST 21-4  
APRIL '21**

**ATHLETIC FIELD MAINTENANCE CONTINUED**

|                  |       |                               |                     |
|------------------|-------|-------------------------------|---------------------|
| Wages & Benefits | April | ATHLETIC FIELD<br>MAINTENANCE | 11,124.47           |
|                  |       |                               | <b>\$ 13,350.75</b> |

**COMMUNITY SERVICE**

|                  |       |                      |        |
|------------------|-------|----------------------|--------|
| Wages & Benefits | April | COMMUNITY<br>SERVICE | 620.31 |
|------------------|-------|----------------------|--------|

**GOLF MAINTENANCE**

|                             |                              |                  |                     |
|-----------------------------|------------------------------|------------------|---------------------|
| ADVANCED TURF SOLUTIONS     | Chemicals                    | GOLF MAINTENANCE | 1,831.96            |
| Carbondale Water & Sewer    | Water Utilities              | GOLF MAINTENANCE | 126.23              |
| Card Service Center         | Fuel/Lubricants              | GOLF MAINTENANCE | 215.75              |
| CEDAR RAPIDS TIRE           | Vehicle Parts/Repairs        | GOLF MAINTENANCE | 370.69              |
| Coleman Lawn Equipment      | Equipment Parts/Repairs      | GOLF MAINTENANCE | 288.74              |
| Coleman Lawn Equipment      | Vehicle Parts/Repairs        | GOLF MAINTENANCE | 138.88              |
| ERB Turf Equipment, Inc.    | Vehicle Parts/Repairs        | GOLF MAINTENANCE | 310.84              |
| Frontier                    | Fax/Modem                    | GOLF MAINTENANCE | 147.97              |
| Frontier                    | Telephone Expense            | GOLF MAINTENANCE | 26.93               |
| Hines Oil Company, Inc.     | Fuel/Lubricants              | GOLF MAINTENANCE | 416.36              |
| Holt's Tire & Auto Center   | Vehicle Parts/Repairs        | GOLF MAINTENANCE | 42.00               |
| Jones Enterprises           | Inspection Fee               | GOLF MAINTENANCE | 155.00              |
| Lowe's                      | Building Repairs/Maintenance | GOLF MAINTENANCE | 167.79              |
| Lowe's                      | Paint/Supplies               | GOLF MAINTENANCE | 44.28               |
| Murdale Ace Hardware        | Equipment Parts/Repairs      | GOLF MAINTENANCE | -5.49               |
| Murdale Ace Hardware        | Shop Supplies/Small Tools    | GOLF MAINTENANCE | 10.77               |
| Murdale Ace Hardware        | Vehicle Parts/Repairs        | GOLF MAINTENANCE | 39.27               |
| NAPA AUTO PARTS             | Fuel/Lubricants              | GOLF MAINTENANCE | 39.24               |
| NAPA AUTO PARTS             | Vehicle Parts/Repairs        | GOLF MAINTENANCE | 161.98              |
| R&R PRODUCTS                | Equipment Parts/Repairs      | GOLF MAINTENANCE | 351.56              |
| RURAL KING                  | Landscaping Supplies         | GOLF MAINTENANCE | 52.78               |
| Site One Landscaping Supply | Chemicals                    | GOLF MAINTENANCE | 520.06              |
| Site One Landscaping Supply | Fertilizer                   | GOLF MAINTENANCE | 588.00              |
| TURFWERKS - SCOTTS POWER    | Vehicle Parts/Repairs        | GOLF MAINTENANCE | 268.23              |
| Wages & Benefits            | April                        | GOLF MAINTENANCE | 17,484.78           |
|                             |                              |                  | <b>\$ 23,794.60</b> |

**GOLF OPERATIONS**

|                                |                       |                 |        |
|--------------------------------|-----------------------|-----------------|--------|
| ACUSHNET COMPANY               | Golf Shop Supplies    | GOLF OPERATIONS | 707.89 |
| AMEREN                         | Gas Utilities         | GOLF OPERATIONS | 130.04 |
| Carbondale Water & Sewer       | Water Utilities       | GOLF OPERATIONS | 22.64  |
| Cintas                         | Inspection Fee        | GOLF OPERATIONS | 950.96 |
| City of Carbondale             | Licenses              | GOLF OPERATIONS | 75.00  |
| Clearwave                      | Fax/Modem             | GOLF OPERATIONS | 299.00 |
| Clearwave                      | Telephone Expense     | GOLF OPERATIONS | 75.52  |
| CountyTele                     | Maintenance Contracts | GOLF OPERATIONS | 45.00  |
| Illinois Department of Revenue | Sales Tax Expense     | GOLF OPERATIONS | 315.00 |

**CARBONDALE PARK DISTRICT  
CLAIMS LIST 21-4  
APRIL '21**

**GOLF OPERATIONS CONTINUED**

|                            |                              |                 |                     |
|----------------------------|------------------------------|-----------------|---------------------|
| Koerner Distributor Inc.   | Concession Supplies          | GOLF OPERATIONS | 140.20              |
| Lowe's                     | Building Repairs/Maintenance | GOLF OPERATIONS | 94.92               |
| Murdale Ace Hardware       | Vehicle Parts/Repairs        | GOLF OPERATIONS | 18.97               |
| Pepsi MidAmerica           | Concession Supplies          | GOLF OPERATIONS | 257.04              |
| Powernet                   | Telephone Expense            | GOLF OPERATIONS | 20.16               |
| Sam's Mastercard           | Concession Supplies          | GOLF OPERATIONS | 585.95              |
| Sam's Mastercard           | Equipment Replacement        | GOLF OPERATIONS | 235.40              |
| Sam's Mastercard           | Janitorial Supplies          | GOLF OPERATIONS | 64.34               |
| Staples Credit Plan        | Office Supplies              | GOLF OPERATIONS | 59.92               |
| Terminix International     | Maintenance Contracts        | GOLF OPERATIONS | 81.00               |
| THOMAS BROOKE              | Building Repairs/Maintenance | GOLF OPERATIONS | 260.14              |
| Venegoni Distributing Inc. | Concession Supplies          | GOLF OPERATIONS | 818.60              |
| Wages & Benefits           | April                        | GOLF OPERATIONS | 7,932.84            |
|                            |                              |                 | <b>\$ 13,190.53</b> |

**KIDS KORNER**

|                                         |                        |             |                     |
|-----------------------------------------|------------------------|-------------|---------------------|
| AMEREN                                  | Electric Utilities     | KIDS KORNER | 202.51              |
| AMEREN                                  | Gas Utilities          | KIDS KORNER | 104.56              |
| B & J Computers Inc                     | Contractor Fees        | KIDS KORNER | 18.75               |
| Carbondale Water & Sewer                | Water Utilities        | KIDS KORNER | 104.54              |
| Card Service Center                     | Dues and Subscriptions | KIDS KORNER | 32.00               |
| Card Service Center                     | Field Trip Expense     | KIDS KORNER | 659.00              |
| Card Service Center                     | Program Supplies       | KIDS KORNER | 46.15               |
| CAROLYN POPE DEANE                      | Consultant Services    | KIDS KORNER | 300.00              |
| DE LAGE LANDEN FINANCIAL SERVICES, INC. | Leases                 | KIDS KORNER | 45.71               |
| Electronic Architechs                   | Inspection Fee         | KIDS KORNER | 299.40              |
| Frontier                                | Fax/Modem              | KIDS KORNER | 71.87               |
| Frontier                                | Telephone Expense      | KIDS KORNER | 41.65               |
| Hines Oil Company, Inc.                 | Fuel/Lubricants        | KIDS KORNER | 82.19               |
| Powernet                                | Telephone Expense      | KIDS KORNER | 20.19               |
| Terminix International                  | Maintenance Contracts  | KIDS KORNER | 66.00               |
| Wages & Benefits                        | April                  | KIDS KORNER | 12,827.21           |
|                                         |                        |             | <b>\$ 14,921.73</b> |

**LEARNING TREE**

|                                         |                       |               |        |
|-----------------------------------------|-----------------------|---------------|--------|
| Active Network LLC                      | Bank Charges          | LEARNING TREE | 247.76 |
| AMEREN                                  | Electric Utilities    | LEARNING TREE | 202.46 |
| AMEREN                                  | Gas Utilities         | LEARNING TREE | 414.93 |
| Carbondale Water & Sewer                | Water Utilities       | LEARNING TREE | 11.32  |
| Clearwave                               | Fax/Modem             | LEARNING TREE | 149.50 |
| Clearwave                               | Telephone Expense     | LEARNING TREE | 37.76  |
| CountyTele                              | Maintenance Contracts | LEARNING TREE | 30.00  |
| DE LAGE LANDEN FINANCIAL SERVICES, INC. | Leases                | LEARNING TREE | 45.71  |
| Ed Burris Disposal Service LLC          | Maintenance Contracts | LEARNING TREE | 38.50  |

**CARBONDALE PARK DISTRICT  
CLAIMS LIST 21-4  
APRIL '21**

**LEARNING TREE CONTINUED**

|                          |                              |               |             |
|--------------------------|------------------------------|---------------|-------------|
| Electronic Architechs    | Inspection Fee               | LEARNING TREE | 149.70      |
| Jones Enterprises        | Inspection Fee               | LEARNING TREE | 120.00      |
| Lowe's                   | Building Repairs/Maintenance | LEARNING TREE | 250.94      |
| RURAL KING               | Program Supplies             | LEARNING TREE | 56.91       |
| Terminix International   | Maintenance Contracts        | LEARNING TREE | 46.50       |
| Tuition Express Fees     | Bank Charges                 | LEARNING TREE | 39.00       |
| Wages & Benefits         | April                        | LEARNING TREE | 3,552.30    |
| Wright Building & Design | Building Repairs/Maintenance | LEARNING TREE | 7.50        |
|                          |                              |               | \$ 5,400.79 |

**PARK MAINTENANCE**

|                             |                           |                  |              |
|-----------------------------|---------------------------|------------------|--------------|
| AMEREN                      | Gas Utilities             | PARK MAINTENANCE | 280.53       |
| B & J Computers Inc         | Contractor Fees           | PARK MAINTENANCE | 71.25        |
| Carbondale Water & Sewer    | Water Utilities           | PARK MAINTENANCE | 41.48        |
| Clearwave                   | Fax/Modem                 | PARK MAINTENANCE | 299.00       |
| Clearwave                   | Telephone Expense         | PARK MAINTENANCE | 12.76        |
| CountyTele                  | Maintenance Contracts     | PARK MAINTENANCE | 40.44        |
| Direct Energy Business      | Electric Utilities        | PARK MAINTENANCE | 167.42       |
| Hines Oil Company, Inc.     | Fuel/Lubricants           | PARK MAINTENANCE | 268.46       |
| Lowe's                      | Shop Supplies/Small Tools | PARK MAINTENANCE | 29.56        |
| Mark Williams Outdoor Equip | Equipment Parts/Repairs   | PARK MAINTENANCE | 60.50        |
| Midwest Pottyhouse          | Rentals                   | PARK MAINTENANCE | 91.50        |
| Powernet                    | Telephone Expense         | PARK MAINTENANCE | 25.36        |
| RURAL KING                  | Equipment Parts/Repairs   | PARK MAINTENANCE | 10.06        |
| SYDENSTRICKER NOBBE         | Equipment Parts/Repairs   | PARK MAINTENANCE | 561.40       |
| Wages & Benefits            | April                     | PARK MAINTENANCE | 12,168.64    |
|                             |                           |                  | \$ 14,128.36 |

**RECREATION**

|                                         |                       |            |        |
|-----------------------------------------|-----------------------|------------|--------|
| Active Network LLC                      | Bank Charges          | RECREATION | 247.76 |
| AMEREN                                  | Electric Utilities    | RECREATION | 202.47 |
| AMEREN                                  | Gas Utilities         | RECREATION | 414.93 |
| B & J Computers Inc                     | Contractor Fees       | RECREATION | 146.25 |
| Carbondale Water & Sewer                | Water Utilities       | RECREATION | 11.32  |
| Clearwave                               | Fax/Modem             | RECREATION | 149.50 |
| Clearwave                               | Telephone Expense     | RECREATION | 37.76  |
| CountyTele                              | Maintenance Contracts | RECREATION | 30.00  |
| DE LAGE LANDEN FINANCIAL SERVICES, INC. | Leases                | RECREATION | 45.70  |
| Ed Burris Disposal Service LLC          | Maintenance Contracts | RECREATION | 38.50  |
| Electronic Architechs                   | Inspection Fee        | RECREATION | 149.70 |
| Home Depot Pro                          | Program Supplies      | RECREATION | 35.96  |
| Jones Enterprises                       | Inspection Fee        | RECREATION | 120.00 |
| KYLE COOTS                              | Rec Program Fees      | RECREATION | 168.76 |
| NAPA AUTO PARTS                         | Vehicle Parts/Repairs | RECREATION | 108.58 |

**CARBONDALE PARK DISTRICT  
CLAIMS LIST 21-4  
APRIL '21**

**RECREATION CONTINUED**

|                        |                       |            |                    |
|------------------------|-----------------------|------------|--------------------|
| RURAL KING             | Program Supplies      | RECREATION | 26.11              |
| Terminix International | Maintenance Contracts | RECREATION | 46.50              |
| Wages & Benefits       | April                 | RECREATION | 7,665.75           |
|                        |                       |            | <u>\$ 9,645.55</u> |

**SUPER SPLASH PARK**

|                          |                    |                   |                    |
|--------------------------|--------------------|-------------------|--------------------|
| AMEREN                   | Electric Utilities | SUPER SPLASH PARK | 195.90             |
| AMEREN                   | Gas Utilities      | SUPER SPLASH PARK | 50.68              |
| Carbondale Water & Sewer | Water Utilities    | SUPER SPLASH PARK | 30.41              |
| CARD SERVICES            | Office Equipment   | SUPER SPLASH PARK | 606.30             |
| Mediacom Business        | Fax/Modem          | SUPER SPLASH PARK | 220.48             |
| Mediacom Business        | Telephone Expense  | SUPER SPLASH PARK | 99.85              |
| Melissa Waterman         | SSP Refund         | SUPER SPLASH PARK | 232.00             |
| Michelle Johanson        | SSP Refund         | SUPER SPLASH PARK | 168.00             |
|                          |                    |                   | <u>\$ 1,603.62</u> |

**CLAIMS LIST 21-4  
SUMMARY**

|                            |                      |
|----------------------------|----------------------|
| ADMINISTRATION             | 19,796.47            |
| ATHLETIC FIELD MAINTENANCE | 13,350.75            |
| COMMUNITY SERVICE          | 620.31               |
| GOLF MAINTENANCE           | 23,794.60            |
| GOLF OPERATIONS            | 13,190.53            |
| KIDS KORNER                | 14,921.73            |
| LEARNING TREE              | 5,400.79             |
| PARK MAINTENANCE           | 14,128.36            |
| RECREATION                 | 9,645.55             |
| SUPER SPLASH PARK          | 1,603.62             |
|                            | <u>\$ 116,452.71</u> |

\*\*\*  
**Keep** Carbondale  
 Beautiful will hold a  
**paint** exchange  
 event from 10 a.m. to 3 p.m.  
 June 12 at the **Hickory**  
**Lodge** parking lot. You can  
 bring old paint between 10  
 a.m. and noon, and pick  
 from the newly gathered  
 collection between noon  
 and 3 p.m. Leftovers will be  
 taken the following week to  
 the **Jackson County Health**  
**Department's** hazardous  
 waste exchange.

from Carbondale Times  
 News + Notes p. 3  
 Friday, June 4, 2021

May 27th

3

times.com

Carbondale Times

**NOTES**

and the **Carbondale Times** will  
 publish a special section cele-  
 brating their accomplishments  
 that Friday, May 14.

\*\*\*

**T**he **Carbondale Park**  
**District** is seeking ap-  
 plicants for the posi-  
 tions of water safety instruc-  
 tor/swim instructor, building  
 attendant, camp counselor  
 and lifeguard. To see the full  
 job descriptions and print an  
 application, go to [epkd.org/](http://epkd.org/employment)  
 employment.

### Learn to Swim--Advanced Beginner

**SSP1:** 10-10:45 a.m. 3 p.m. Wednesdays, June 1-22, Super Splash Park, 625 S. Lewis Lane, Carbondale. This class will build upon skills from the Beginner class. Swimmers will swim longer distances and refine skills with more independence. Breath holding, consecutive bobs, jump in chest-deep water and swim back to the side of the pool, unassisted front and back floats for 10 seconds, front crawl with rhythmic breathing, backstroke, breaststroke, introduction to sidestroke and scissor kicks will all be covered in this class. Bring your own swimsuit and towel. Age Category Youth, 618-549-4222. <http://www.tantracking.com/click?track?CID=254301&AFID=464039&non-encodedurl=http%3A%2F%2Fwww.active.com%2Fcarbondale-il%2Fwater-sports%2Fswimming-classes%2Flearn-to-swim-advanced-beginner-sspi-2021?cmp=39-34-464039>

### Learn to Swim--Beginner SSP1:

9-9:45 a.m. Wednesdays, June 1-22, Super Splash Park, 625 S. Lewis Lane, Carbondale. Breath holding, jumping into chest-deep water, staying submerged for 5 seconds, swimming back to side of pool, unassisted back and front floats, unassisted front and back glides, front crawl, backstroke, and introduction to breaststroke will all be taught in this class. This class will practice similar skills to the preschool class but participants will be encouraged to do more on unassisted. Bring your own swimsuit and towel. Age Category Youth Location Competition Pool at Super Splash Park Schedule. 618-549-4222. <http://www.tantracking.com/click?track?CID=254301&AFID=464039&non-encodedurl=http%3A%2F%2Fwww.active.com%2Fcarbondale-il%2Fwater-sports%2Fswimming-classes%2Flearn-to-swim-beginner-sspi-2021?cmp=39-34-464039>

### Learn to Swim--Grown-up & Tot Exploration:

9-10 a.m. Wednesdays, June 1-22, Super Splash Park, 625 S. Lewis Lane, Carbondale. During the first thirty minutes, parents are taught to help children learn and practice skills. Experience buoyancy, floating, arm movement, entering/exiting the water, submerging face, and kicking. Sing songs and play in the water. A grown-up must accompany each child in the water. Children not toilet-trained must wear swim diapers. The second thirty minutes are for practice and free play. Bring your own swimsuit and towel. Age Category Early Childhood Location Leisure Pool at Super Splash Park Schedule. 618-549-4222. <http://www.tantracking.com/click?track?CID=254301&AFID=464039&non-encodedurl=http%3A%2F%2Fwww.active.com%2Fcarbondale-il%2Fwater-sports%2Fswimming-classes%2Flearn-to-swim-grown-up-and-tot-exploration-wednesday-session-2021?cmp=39-34-464039>

Teen Craft Fair, Stained Glass

### Cyclones Swim Team:

7-9:30 a.m. Monday-Friday, May 31-Aug. 5, League meets Tuesday and Thursday evenings. Invitational meets are Saturdays, with a morning start time. Super Splash Park, 625 S. Lewis Lane, Carbondale. The Carbondale Cyclones compete in the Southern Illinois Swim League. The SISL is a summer league for kids between the ages of 5-18 years of age. Members of the league include Carbondale, Anna, Herrin, Centralia, Mount Vernon, Du Quoin, and Marion. Registration and required evaluations take place prior to the start of every season. Children must be able to swim 25 yards with no assistance. Practices take place at the Super Splash Park Monday-Friday; practice times are assigned after evaluations. The season is 8 weeks long and begins June 1. Parental involvement is an important part of the success of the Cyclones. All parents are required to assist during home and away meets, commit to attending and working at least 3 away meets, and are expected to play an active role in the different aspects of working and planning of the season. Registration rate includes practice/coaching time at the Super Splash Park, SISL Rates, and a Cyclones swim cap. It is not necessary to purchase a Super Splash Park Pass. Team colors are black and white. Black swimwear is great, but not required. Age Category Youth, Location Competition Pool at Super Splash Park. 618-549-4222. <http://www.tantracking.com/click?track?CID=254301&AFID=464039&non-encodedurl=http%3A%2F%2Fwww.active.com%2Fcarbondale-il%2Fwater-sports%2Fswimming-classes%2Fcyclones-swim-team-2021?cmp=39-34-464039>

Mommy/Daddy & Me Paint Night

### Swim Camp Summer Daze Session 1:

8 a.m.-4 p.m., Monday-Friday, May 31-June 3, Super Splash Park, 625 S. Lewis Lane, Carbondale. This week we will have swimming lessons, learn about water safety, play water games, and spend the afternoons at the Super Splash Park. There's no better way to start your summer! Children (grade 1-6). Guided by American Red Cross Certified Staff. Bring a swimsuit and towel, sunscreen and bug spray, a water bottle and lunch everyday. Afternoon snack will be provided. Children should wear clothes that can get dirty and comfortable shoes that they can wear while running and hiking. Before and after care is available for an additional fee. A weekly newsletter will give parents and campers an idea of what to expect each week. Age Category Youth Schedule. 618-549-4222. <http://www.tantracking.com/click>

from Southern  
Illinoisan, Local  
+ State, What's  
Coming p. A3  
Sunday May 29

# from Southern Illinoisan, Local + State, What's Coming p 13 June 5th

**Aquaflex Session 1:** 1 p.m. - July 2, 1:45 p.m., Super Splash Park, 625 S. Lewis Lane, Carbondale. This class targets cardiovascular

fitness, strength, endurance, and flexibility in a low-impact environment. We combine Yoga and Pilates type movements with other resistance and stretching activities to provide an exercise experience in a stress-free environment. Bring swimsuit and towel. Age Category Adult Location Competition Pool at Super Splash Park Schedule From: June 6 to July 1 Every Monday, Wednesday, Friday: 8 to 8:45 a.m. 618-549-4222. <http://www.tantracking.com/click.track?CID=254301&AFID=464039&nonencode=durl=http%3A%2F%2Fwww.active.com%2Fcarbondale-il%2Fclasses%2Faquaflex-session-1-2021?cmp=39-34-464039>

**Shallow Water Aerobics Session 1:** 2:30 p.m. - 3:30 p.m., Super Splash Park, 625 S. Lewis Lane, Carbondale. Shallow Water aerobics offers a low impact exercise for your joints, yet it has a high impact on your cardiovascular system. Bring swimsuit and towel. Age Category Adult Location Competition Pool at Super Splash Park Schedule From: June 6 to 29. Every Monday, Wednesday: 9:30 to 10:30 a.m. 618-549-4222. <http://www.tantracking.com/click.track?CID=254301&AFID=464039&nonencode=durl=http%3A%2F%2Fwww.active.com%2Fcarbondale-il%2Fclasses%2Fshallow-water-aerobics-session-1-2021?cmp=39-34-464039>

**Lazy River Extreme Session 1:** 2 p.m. - 2:45 p.m., Super Splash Park, 625 S. Lewis Lane, Carbondale. This class uses the lazy river for a physically challenging workout. This fast-paced, cardio class takes

advantage of the current of the river to challenge your heart and muscles as you walk, jog and run. Participants are lead through various steps and paces by a instructor while continuously circling through the channel. Resistance equipment is used to provide an upper body workout. Bring swimsuit and towel. Age Category Adult Location Lazy River at Super Splash Park Schedule From: Jun 6 2021 to Jul 1 2021. Every Monday, Wednesday, Friday: 9 to 9:45 a.m. 618-549-4222. <http://www.tantracking.com/click.track?CID=254301&AFID=464039&nonencode=durl=http%3A%2F%2Fwww.active.com%2Fcarbondale-il%2Fclasses%2Flazy-river-extreme-session-1-2021?cmp=39-34-464039>

**Learn to Swim - Grown-up & Tot Exploration Monday Session:** 2 p.m. - 2:45 p.m., Super Splash Park, 625 S. Lewis Lane, Carbondale. During the first 30 minutes parents are taught to help children learn and practice skills. Experience buoyancy, floating, arm movement, entering/exiting the water, submerging face, and kicking. Sing songs and play in the water. A grown-up must accompany each child in the water. Children not toilet-trained must wear swim diapers. The second 30 minutes are for practice and free play. Bring swimsuit and towel. Age Category Early Childhood Location Leisure Pool at Super Splash Park Schedule From: June 6 to June 27. Every Monday: 9 to 9:45 a.m. 618-549-4222. <http://www.tantracking.com/click.track?CID=254301&AFID=464039&nonencode=durl=http%3A%2F%2Fwww.active.com%2Fcarbondale-il%2Fwater-sports%2Fswimming-classes%2Flearn-to-swim-grown-up-and-tot-exploration-monday-session-2021?cmp=39-34-464039>

**Learn to Swim - Preschool SSP:** 3 p.m. - 3:45 p.m., Super Splash Park, 625 S. Lewis Lane, Carbondale. Develop confidence in the water while learning fundamental skills such as submerging face, bobbing, jumping

into water, front and back floats, front crawl, front and back glides, and elementary backstroke. This is the first class without an adult. The objective of this class is to help children feel comfortable in the water and enjoy the water safely. Bring swimsuit and towel. Age Category Early Childhood Location Leisure Pool at Super Splash Park Schedule From: June 6 to June 27. Every Monday: 10 a.m. to 10:45 a.m. 618-549-4222. <http://www.tantracking.com/click.track?CID=254301&AFID=464039&nonencode=durl=http%3A%2F%2Fwww.active.com%2Fcarbondale-il%2Fwater-sports%2Fswimming-classes%2Flearn-to-swim-preschool-sspi-2021?cmp=39-34-464039>

**Lifeguard Training Jun 7, 9 & 11:** 12-6 p.m., Super Splash Park, 625 S. Lewis Lane, Carbondale. Participants who successfully complete this course receive certification in American Red Cross Lifeguard Training, First Aid, and CPR/AED for the Professional Rescuer. Prerequisites: age 15 years by the last day of class (must show proof). 300 yard swim using only breast stroke and front crawl with proper breathing and coordination; deep water brick retrieval, and treading water using legs only. Participants must attend all scheduled meetings. Lunch breaks will be given. Bring swimsuit, towel and lock. Age Category Adult Location Competition Pool 618-549-4222. <http://www.tantracking.com/click.track?at Super Splash Park Schedule From: June 6 to June 10 2021. Monday: noon to 6 p.m. From: June 6 to June 10 Wednesday, Friday: 11 a.m. to 6 p.m. CID=254301&AFID=464039&nonencode=durl=http%3A%2F%2Fwww.active.com%2Fcarbondale-il%2Flifeguard%2Fclasses%2Flifeguard-training-jun-7-9-and-11-2021?cmp=39-34-464039>

# **CARBONDALE PARK DISTRICT**

## **REQUEST FOR BOARD ACTION**

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### **SUMMARY OF REQUESTED ACTION**

#### **AGENDA ITEM VII - - UNFINISHED BUSINESS**

A. Discussion/Approval New Policy Regarding Personnel Leave Donation

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**BOARD ACTION:**

Motion By: \_\_\_\_\_ 2<sup>nd</sup> By: \_\_\_\_\_

**ROLL CALL:**

Adams \_\_\_\_\_ Flowers \_\_\_\_\_ Trimble \_\_\_\_\_

Sergeev \_\_\_\_\_ Suarez \_\_\_\_\_

The Carbondale Park District recognizes that employees may have a family emergency or a personal crisis that causes a severe impact to them resulting in a need for additional time off more than their available vacation/sick/days. This program provides a way that the Carbondale Park District employees can help co-workers who would otherwise suffer a substantial loss of income as a result of taking unpaid leave.

To address this need, all eligible employees will be allowed to donate vacation/sick/ days from their unused balance to their co-workers in need in accordance with the policy outlined below. This policy is strictly voluntary. Employees who donate vacation/sick/ time must have been employed with the Park District for a minimum of 1 year.

Employees are eligible to request up to 90 days per year of donated vacation/sick/personal time if they meet all of the following criteria:

- The employee is eligible to accrue vacation/sick/personal time.
- The employee has not been disciplined for any violations or abuses of Park District's time off or attendance policies.
- The employee is on an approved leave of absence relating to a critical or catastrophic illness or injury of the employee or an immediate family member meaning spouse, domestic partner, parent, step-parent, parent-in-law, sibling, brother-in-law, sister-in-law, child, step-child, son-in-law, daughter-in-law, grandparent, grandchild, aunt ,uncle, niece ,or nephew that poses a threat to life and/or requires inpatient or hospice health care; the death of the employee's parent, spouse, or child; or a severe personal crisis that directly and significantly impacts the employee
- If the request relates to time off for a medical emergency, the employee has provided appropriate medical certification as requested by the Park District.
- The employee has exhausted all paid time off and leave, including vacation/sick days. Although the employee is not eligible to use donated vacation/sick/ time until all other forms of paid time off have been exhausted, the employee may request a donation in anticipation of exhausting all other paid time off.

Employees who donate vacation/sick/personal time from their unused balance must adhere to the following requirements:

- Donation minimum- 4 hours
- Donation maximum- 40 hours or no more than 50% of your current balance

Employees who donate time must have sufficient time in their balance and will not be permitted to exhaust their balances due to the fact that they may experience their own personal need for time off. Employees cannot borrow against future vacation/sick/personal time to donate.

Requests for donated vacation/sick/personal time will be granted on a first come, first serve basis, provided that the Park District reserves the discretion to award donated vacation/sick/ time to employees most in need if the Park District receives multiple requests for a limited amount of donated vacation/sick/personal time.

Employees who are currently on an approved leave of absence cannot donate [vacation/sick/ time. Donated vacation/sick time will run concurrently with any approved FMLA leave. Further, employees are not eligible to accrue vacation/sick days while using donated vacation/sick days.

Employees who would like to make a request to receive donated vacation/sick time are required to complete a Donation of vacation/sick time request form which includes authorization to present their request to the employees of the Carbondale Park District for the sole purpose of soliciting donations.

Employees who wish to donate vacation/sick/personal time to a co-worker in need must complete a Donation of vacation/sick/personal Time Form as well. All forms should be returned to the Administrative Office.

Requests for donations of vacation/sick/personal time must be approved by Executive Director and the employee's immediate Supervisor.

If the recipient employee has available vacation/sick/personal time in their balance, this time will be used prior to any donated vacation/sick/personal time. Donated vacation/sick/ time may only be used for time off related to the approved request. Vacation/sick/personal time donated that is in excess of the time off needed will be returned to the original donor.

If you have any questions about the vacation/sick/personal time donation policy, please see your supervisor or the Executive Director.

**CARBONDALE PARK DISTRICT  
SICK/VACATION  
LEAVE DONATION FORM**



This form is used by employees to donate unused sick/vacation leave hours to the designee. Administrators are responsible for deducting the donated hours from the employees sick/vacation leave balance.

**DONATING EMPLOYEE INFORMATION**

First Name (Please Print)

Last Name (Please Print)

Total number of hours of sick/vacation time to be donated:

I, the undersigned employee, understand

- my donation is strictly voluntary
- my sick/vacation balance will be reduced by the specified hours stated above
- this decision is irreversible as of the date this form has been signed by the department head

\_\_\_\_\_  
Donating Employee Signature

\_\_\_\_\_  
Date

**EMPLOYEE SUPERVISOR OR DESIGNEE**

I certify that this employee has available the amount accumulated sick/vacation leave to be donated as stated above. I authorize the Administration Department to transfer up to the total hours above to the Recipient Employee's sick/vacation leave records.

\_\_\_\_\_  
Employee Supervisor or Designee

\_\_\_\_\_  
Date

**BUSINESS OFFICE USE ONLY**

I certify that this employee's sick/vacation balance has been reduced by the above hours of \_\_\_\_\_

The employee has \_\_ sick/vacation hours remaining.

\_\_\_\_\_  
Executive Director Signature

\_\_\_\_\_  
Date

**CARBONDALE PARK DISTRICT  
SICK/VACATION  
LEAVE DONATION REQUEST FORM**



This form is used by the designee seeking donated unused sick/vacation leave hours. Administrators are responsible for deducting the donated hours from the employees sick/vacation leave balance.

**DESIGNEE INFORMATION**

First Name (Please Print)

Last Name (Please Print)

Total number of hours of sick/vacation time requested:

I, the undersigned employee, understand

- my sick/vacation balance will be increased by the specified hours stated above
- this decision is irreversible as of the date this form has been signed by the department head

\_\_\_\_\_  
Designee/Recipient Signature

\_\_\_\_\_  
Date

**DONATING EMPLOYEE**

I certify that this employee has available the amount accumulated sick/vacation leave to be donated as stated above. I authorize the Administration Department to transfer up to the total hours above to the Recipient Employee's sick/vacation leave records.

\_\_\_\_\_  
Donating Employee Signature

\_\_\_\_\_  
Date

**BUSINESS OFFICE USE ONLY**

I certify that this employee's sick/vacation balance has been reduced by the above hours of \_\_\_\_\_.  
The employee has \_\_ sick/vacation hours remaining.

\_\_\_\_\_  
Executive Director Signature

\_\_\_\_\_  
Date

# CARBONDALE PARK DISTRICT

## REQUEST FOR BOARD ACTION

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### SUMMARY OF REQUESTED ACTION

#### AGENDA ITEM VIII - - NEW BUSINESS

A. Discussion/Approval Board Commissioner Advisory Committee  
Assignments

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#### BOARD ACTION:

Motion By: \_\_\_\_\_ 2<sup>nd</sup> By: \_\_\_\_\_

#### ROLL CALL:

Adams \_\_\_\_\_ Flowers \_\_\_\_\_ Trimble \_\_\_\_\_

Sergeev \_\_\_\_\_ Suarez \_\_\_\_\_

# **CARBONDALE PARK DISTRICT**

## **REQUEST FOR BOARD ACTION**

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### **SUMMARY OF REQUESTED ACTION**

#### **AGENDA ITEM IX- - REPORT OF PARK DISTRICT CITIZEN ADVISORY COMMITTEE**

- A. Administration & Finance Advisory Committee - - Steve Schauwecker, Chair.  
Carmen Suarez, Commissioner.
- B. Child Care Advisory Committee - -Meetings to resume in August - -Jessica  
Sergeev, Commissioner.
- C. Golf Advisory Committee - - Chuck Vaught, Chair; Jane Adams, Commissioner.
- D. Grounds, Facilities & Recreation Advisory Committee - - Kirsten Trimble,  
Commissioner.

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#### **BOARD ACTION:**

Motion By:\_\_\_\_\_ 2<sup>nd</sup> By:\_\_\_\_\_

#### **ROLL CALL:**

Adams\_\_\_\_\_ Flowers\_\_\_\_\_ Trimble\_\_\_\_\_

Sergeev\_\_\_\_\_ Suarez\_\_\_\_\_

# CARBONDALE PARK DISTRICT

## REQUEST FOR BOARD ACTION

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### SUMMARY OF REQUESTED ACTION

### AGENDA ITEM X- - BOARD COMMENTS

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#### BOARD ACTION:

Motion By: \_\_\_\_\_ 2<sup>nd</sup> By: \_\_\_\_\_

#### ROLL CALL:

Adams \_\_\_\_\_ Flowers \_\_\_\_\_ Trimble \_\_\_\_\_

Sergeev \_\_\_\_\_ Suarez \_\_\_\_\_

# **CARBONDALE PARK DISTRICT**

## REQUEST FOR BOARD ACTION

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### SUMMARY OF REQUESTED ACTION

#### AGENDA ITEM XI- - EXECUTIVE SESSION

It is requested that the Board recess the meeting to go into Executive Session in accordance with 5 ILCS 120/2

- (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  
- (5) The Purchase or lease of real property for the use of the public body, including meetings held for purpose of discussing whether a particular parcel should be acquired.

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#### BOARD ACTION:

Motion By: \_\_\_\_\_ 2<sup>nd</sup> By: \_\_\_\_\_

#### ROLL CALL:

Adams \_\_\_\_\_ Flowers \_\_\_\_\_ Trimble \_\_\_\_\_

Sergeev \_\_\_\_\_ Suarez \_\_\_\_\_

# CARBONDALE PARK DISTRICT

## REQUEST FOR BOARD ACTION

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### SUMMARY OF REQUESTED ACTION

### AGENDA ITEM XII - - CONSIDERATION TO RECONEVE TO PUBLIC SESSION OF MEETING

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#### BOARD ACTION:

Motion By: \_\_\_\_\_ 2<sup>nd</sup> By: \_\_\_\_\_

#### ROLL CALL:

Adams \_\_\_\_\_ Flowers \_\_\_\_\_ Trimble \_\_\_\_\_

Sergeev \_\_\_\_\_ Suarez \_\_\_\_\_

# CARBONDALE PARK DISTRICT

## REQUEST FOR BOARD ACTION

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### SUMMARY OF REQUESTED ACTION

#### AGENDA ITEM XIII - - ADJOURNMENT

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The next regularly scheduled meeting of the Board of Park Commissioner will be held:

**Monday, July 12, 2021**

Carbondale Park District's

Board of Commissioners

**VIA ZOOM ONLINE MEETING**

**<https://zoom.us/j/9031181650>**

**PASSWORD-1650**

**MEETING ID- 903 118 1650**

**5:30**

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BOARD ACTION:

Motion By: \_\_\_\_\_ 2<sup>nd</sup> By: \_\_\_\_\_

ROLL CALL:

Adams \_\_\_\_\_

Flowers \_\_\_\_\_

Trimble \_\_\_\_\_

Sergeev \_\_\_\_\_

Suarez \_\_\_\_\_